

Oxford AHSN Community Involvement and Workforce Innovation Oversight Board Meeting Minutes

Date: Thursday 23rd February 2023, 10:00 – 12:00

Venue: Virtual via Microsoft Teams

GROUP MEMBERSHIP		
Names, Organisations & Roles		Present/ Apologies/ Not Present
Co-Chairs		
Karen Owen	Peer Support & Volunteer Co-ordinator, HealthMakers	Present
Minoo Irani	Medical Director, Berkshire Healthcare NHS Trust	Present
Oxford AHSN		
Gary Ford	Chief Executive	Present
Siân Rees	Director of Community Involvement & Workforce Innovation	Apologies
Lisa-Anne Dallas	Executive Assistant & Project Support Officer, Community Involvement & Workforce Innovation (Minute Taker)	Present
Lucy Asquith	Senior Programme Manager, Community Involvement & Evaluation	Present
Katie Lean (as required)	Senior Programme Manager, Workforce Innovation	Not required
Public Members		
Karen Swaffield	Public Member, Berkshire	Present
Dianna Moylan	Public Member, Milton Keynes	Present
BOB, HEE		
Sharon Yates	Workforce Education Transformation Lead	Apologies
Healthwatch		
Veronica Barry	Interim Executive Director, Oxfordshire Healthwatch	Apologies
Mandeep Kaur Bains	Chief Executive, Reading Healthwatch	Not Present
Leadership Academy		
Beth Hill	Primary Care Programme Manager	Apologies
Research		
Atul Kapila	Director of Research Development, Royal Berkshire NHS Foundation Trust	Not Present
Jennifer Wild	Associate Professor & NIHR Oxford Health BRC Senior Fellow	Not Present
BOB ICS		
TBC	People Lead for BOB TBC (was James Scott)	N/A
Catherine Mountford	Director of Governance	Present
Frimley ICS		
Jane Hogg	Transformation Director	Present
BOB ICS – Trusts		
Karen Bonner	Director of Nursing, Buckinghamshire Healthcare NHS Trust	Apologies
Public Health		
TBC	Public Health Lead TBC (was Angela Baker)	N/A
NHS England & Improvement		
Shahed Ahmad	National Clinical Director for Cardiovascular Disease Prevention	Not Present
BOB - Community, Voluntary & Social Enterprise		
Stephen Barnett	Partnerships Manager	Apologies
Local Authority - Royal Borough of Windsor and Maidenhead		
Helen Sargeant Dar	Director of Statutory Services and Deputy DASS	Not present

MINUTES FROM MEETING

Agenda Item 1

Welcome, Apologies & Updates

Welcome:

- Local Link Partners: Non Hill, Steve Lazell, Karen Swaffield (also a group member)

Apologies:

- Sian Rees, Sharon Yates, Beth Hill, Karen Bonner, Stephen Barnett, Veronica Barry, Tracey Rose

Updates:

- Rosalind Pearce has left Oxfordshire Healthwatch – Veronica Barry will represent as Interim Executive Director
- Angela Baker has left The Office for Health Improvement and Disparities (DHSC) – replacement TBC
- James Scott has left the group – replacement TBC

Agenda Item 2

Actions from 5th October 2022

- Group agreed these were a fair representation of discussions at the October meeting. They will be uploaded to the Oxford AHSN Website.

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Agenda Item 3

Introducing Local Link Partners and creating links with local community

- Non Hill, Steve Lazell & Karen Swaffield introduced themselves and discussed their roles as Local Link Partners. Profiles can be found here: [Public partners - Oxford Academic Health Science Network \(oxfordahsn.org\)](https://www.oxfordahsn.org/public-partners)

Agenda Item 4

Updates about AHSNs developments – to include:

Transforming Wound Care

Polypharmacy

- ***Not covered at this meeting – will be included at a subsequent meeting.***

Agenda Item 5

Updates from the CIWI team – to include current and future workplan

- **CIWI Team planning for 2023 in 3 parts – Industry Partners, other AHSN Partners and Building Capacity.**

1. Industry Partners:

- Currently working with Ufonia on an AI for cataract follow up which has been rolled out across a number of sites in the South East. Currently completing an economic evaluation and patient experience review.

- Recently secured a new breast cancer initiative with Ibex which will commence from April 2023.
- Working more closely with the SIP Team at Oxford AHSN to develop better ways of working with industry partners.

2. Other AHSN Partners:

- Oxford AHSN are working on national initiatives with other AHSNs i.e. Wound Care, Virtual Wards, Cardiovascular Disease (CVD) Prevention, Benign Prostate Enlargement (BPE).

3. Building Capacity:

- The CIWI Team meet every 6-8 weeks with other organisations as part of a Working Together Operational Group to draw on communal knowledge and expertise in order to support a more consistent approach to working together.
- Recently re-launched the Involvement Matters newsletter which gets emailed to stakeholders and interested parties (sign up via a link).
- Nearing the end of the Health Inequalities Community of Practice on Hexitime – a community based approach to networking.

• Topics of group discussion following CIWI update:

- To what extent can we crowd-source innovations and improvement ideas for industry partners encouraging patients and the public to get involved in a “open source” exercise? This is clearly very aspirational and likely to bring all sorts of challenges. But an interesting notion.
- What is the connection and /or overlap between the Working Together Group and the work of the Secure Data Environment Community of Practice? To what extent can or should the Working Together Group be focusing on shared approaches to data security?
- A challenge for CIWI to continue thinking about different ways to demonstrate what the AHSN does for the community. CIWI are regularly asking the community for help and do feedback the results but there is always opportunity to do more here.

Future 2023 Meeting Dates:

Tues 27th June, 13:00 – 15:00
Thurs 12th October, 10:00 – 12:00

