Oxford AHSN Community Involvement and Workforce Innovation Oversight Board Meeting Minutes



Date: Tuesday 27th June 2023, 13:00 – 14:00 **Venue:** Virtual via Microsoft Teams

GROUP MEMBERSHIP			
	Names, Organisations & Roles	Present/ Apologies/ Not Present	
Co-Chairs			
Minoo Irani	Medical Director, Berkshire Healthcare NHS Trust	Present	
Karen Owen	Peer Support & Volunteer Co-ordinator, HealthMakers	Apologies	
Oxford AHSN			
Gary Ford	Chief Executive	Present	
Siân Rees	Director of Community Involvement & Workforce Innovation	Present	
Lisa-Anne Dallas	Executive Assistant & Project Support Officer, Community Involvement & Workforce Innovation (Minute Taker)	Present	
Lucy Asquith	Senior Programme Manager, Community Involvement & Evaluation	Present	
Lucy Walters	Project Manager, Community Involvement & Workforce Innovation	Present	
Katie Lean (as required)	Senior Programme Manager, Workforce Innovation	Not required	
Public Members			
Karen Swaffield	Public Member, Berkshire	Apologies	
Dianna Moylan	Public Member, Milton Keynes	Present (2 nd Half)	
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Sharon Yates	Workforce Education Transformation Lead	Present	
Healthwatch			
Veronica Barry	Interim Executive Director, Oxfordshire Healthwatch	Apologies	
Mandeep Kaur Bains	Chief Executive, Reading Healthwatch	Not Present	
Leadership Academy			
Beth Hill	Primary Care Programme Manager	Not Present	
Research	, 5		
Atul Kapila	Director of Research Development, Royal Berkshire NHS Foundation Trust	Not Present	
Jennifer Wild	Associate Professor & NIHR Oxford Health BRC Senior Fellow	Not Present	
BOB ICS			
TBC	People Lead for BOB TBC (was James Scott)	N/A	
Catherine Mountford	Director of Governance	Present	
Frimley ICS			
Jane Hogg	Transformation Director	Apologies	
BOB ICS – Trusts			
Karen Bonner	Director of Nursing, Buckinghamshire Healthcare NHS Trust	Apologies	
Public Health			
TBC	Public Health Lead TBC (was Angela Baker)	N/A	
NHS England & Improvement			
Shahed Ahmad	National Clinical Director for Cardiovascular Disease Prevention	Not Present	
BOB - Community, Voluntary & Social Enterprise			
Stephen Barnett	Partnerships Manager	Present	
,	h of Windsor and Maidenhead		
Helen Sargeant Dar	Director of Statutory Services and Deputy DASS	Apologies	

MINUTES FROM MEETING			
Agenda Item 1			
Welcome, Apologies & Introductions			
Apologies: • Karen Owen, Veronica Barry, Helen Sargeant Dar, Karen Swaffield, Karen Bonner, Jane Hogg			
Agenda Item 2			
Actions from 23 rd February 2023			
Group agreed these were a fair representation of discussions at the February meeting. They will be uploaded to the Oxford AHSN Website.	LW		
Agenda Item 3			
CIWI Team Communications Activity			
Presented by Lucy Walters.			
• It has been a key focus over 6 – 12 months to increase communication activity. This has been achieved by:			
 Relaunching Sian's Twitter account to increase engagement and promote events. Any ideas of organisations/individuals to follow are welcome. 	ALL		
 Increasing Sian's presence on Linked In – work in progress. 			
 Updating CIWI pages on the Oxford AHSN website to include reports, webinar recordings, case studies and blogs, active projects i.e. 2x breast cancer grants with Seroxo and Ibex, Ufonia's AI product called Dora. 			
 Relaunching "Involvement Matters" newsletter in December 2022 – targeted at people working in patient and public involvement with a geographical focus on the Thames Valley. The most recent edition and sign up link can be found here: <u>Involvement Matters</u> <u>April 2023 (mailchi.mp)</u> 			
 6 weekly catch up calls with the comms leads at the 3 regional Healthwatches – Buckinghamshire, Oxfordshire and Milton Keynes to ensure effective collaboration for newsletter content. 			
 Ensuring a presence in the monthly AHSN stakeholder newsletter. 			
• Request from Catherine Mountford for CIWI to link up with NHS Buckinghamshire, Oxfordshire and Berkshire West ICB Comms & Engagement team. Connect Lucy W with Sarah & Nick Samuels.			
• This year, CIWI also ran a third webinar series in collaboration with the Working Together Group focusing on men – men and their mental health and men and their physical health including how to involve men in service design, delivery, and research. Speakers were professional and people with lived experience.			
 Question received from Stephen Barnett on how CIWI can look at common themes in discreet and disparate areas. CIWI are exploring this through keeping a log of activities (many of which are quite varied) so this can be considered going forward. CIWI will consider how to include this information in future Oversight Group reports 			
Agenda Item 4			
Update on AHSN developments and implications of 5 year funding agreement			
Presented by Gary Ford.			

We still have 3 commissions however: o NHS England Transformation Team through the Innovation, Research and Life Science Directorate – commission has been reduced by 23%. o The Patient Safety Collaborative - commission has been reduced by 38%. Office for Life Science work supporting industry, economic growth, and innovators – commission has been increased from around £13 million to £17 million. Matt Whitty (Head of Accelerated Access Collaborative and Director of Innovation, Research and Life Sciences) has left. Tim Ferris (Head of Transformation) is leaving in September. The AHSNs will be renamed Health Innovation Networks from October 2023. There will be a wider review of the support by NHS Research and Innovation which is being chaired by Roland Sinker, Chief Executive of Cambridge University Hospitals. Gary Ford will be stepping down as Chair of the AHSN Network in October 2023. Agenda Item 5 Review and discussion of CIWI Report Presented by Sian Rees – see accompanying report. CM Catherine Mountford requested we work more collaboratively and in partnership on common projects. Sian Rees asked Catherine to reconnect us with the workforce strategic lead. Lucy Asquith requested for feedback on the structure of the report. ALL Gary requested some visual representation of the report. LA Gary requested a section be added on the website why Workforce Innovation is so critical. LW "Save the Date" will be circulated to everyone for the RSM Workforce Innovation Conference on L-AD 9th November. Stephen requested greater connectivity across organisations. Sian reminded the group of the SR/L-AD purpose of the Local Link Partners who attended the last CIWI Oversight Group, also the connections we have with local Healthwatches. Sian confirmed membership of this group also needs to be reevaluated. Feedback has also been received from Oversight Group members who were unable to attend the meeting. This was not discussed during the meeting, but for the record, their feedback comprised: A request for more precision / detail regarding the partners we are engaging. A request for information about the progress of projects and learning which can be shared.

The AHSN have a 5 year license commencing in October 2023 with a 2 year break clause.

Future 2023 Meeting Dates:

Thurs 12th October, 10:00 – 12:00