



**Working Together Operational Group Meeting**  
**Wednesday 24<sup>th</sup> Jul, 10.00 – 11:30**

**ATTENDANCE**

Organisation	Name	Role		Attendance
		Staff	Public Partner	
HIN Oxford and Thames Valley	Sian Rees <a href="mailto:sian.rees@healthinnovationoxford.org">sian.rees@healthinnovationoxford.org</a>	√		Apologies
	Alison Provins <a href="mailto:mail.alisonp@gmail.com">mail.alisonp@gmail.com</a>		√	Present
	Lucy Walters <a href="mailto:lucy.walters@healthinnovationoxford.org">lucy.walters@healthinnovationoxford.org</a>	√		Present
	Lisa-Anne Dallas <a href="mailto:lisa-anne.dallas@healthinnovationoxford.org">lisa-anne.dallas@healthinnovationoxford.org</a>	√		Present
Oxford Biomedical Research Centre	Rachel Taylor <a href="mailto:rachel.taylor@ouh.nhs.uk">rachel.taylor@ouh.nhs.uk</a>	√		1 <sup>st</sup> Half
Oxford Health Biomedical Research Centre	Cora Reilly-McGeown <a href="mailto:cora.reillymcgeown@oxfordhealth.nhs.uk">cora.reillymcgeown@oxfordhealth.nhs.uk</a>	√		Apologies (Emily Tammam attended)
TV ARC	Una Rennard <a href="mailto:una.rennard@phc.ox.ac.uk">una.rennard@phc.ox.ac.uk</a>	√		Present
NIHR Clinical Research Network	Oliver Evans <a href="mailto:oliver.evans@ouh.nhs.uk">oliver.evans@ouh.nhs.uk</a>	√		Present
NIHR Research Design Service	Paul Hewitson <a href="mailto:paul.hewitson@ndph.ox.ac.uk">paul.hewitson@ndph.ox.ac.uk</a>	√		Present
Clinical Senate TBC	Helen Bell has left			TBC

**Agenda Item 1**

**Welcome, Introductions & Apologies**

- Apologies - Sian Rees
- Introduction - Emily Tammam, PPIE Administrator at Oxford Health BRC representing Cora Reilly-McGeown

**Agenda Item 2**

**Minutes from April 2024 meeting and matters arising**

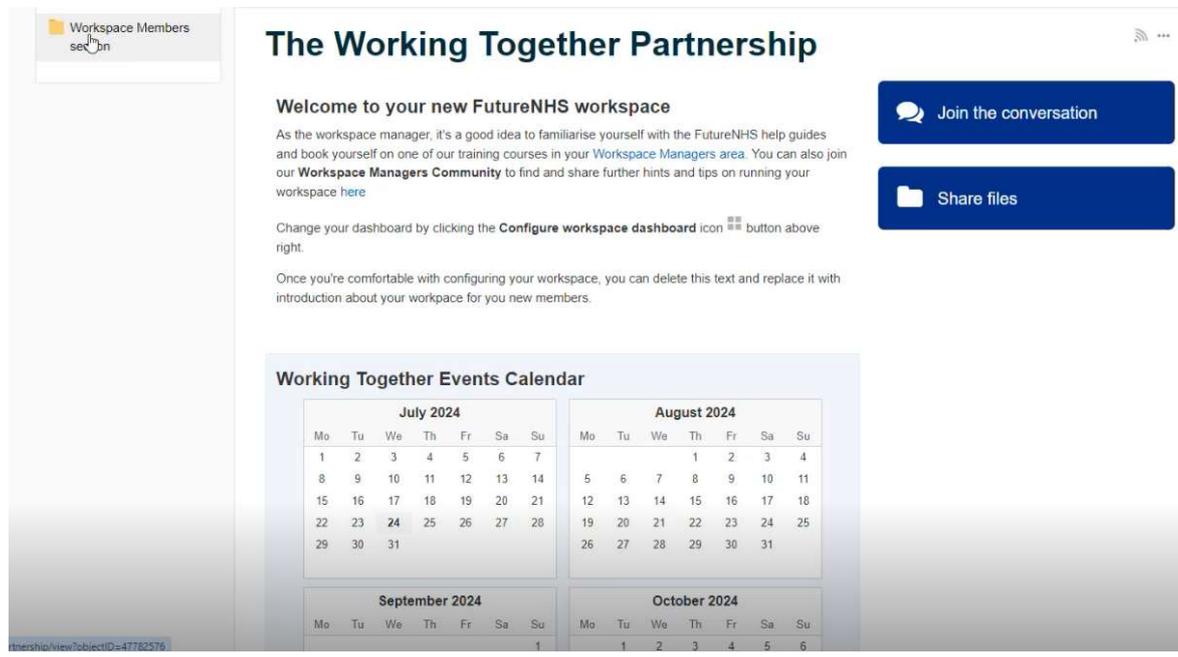
- Group agreed these were a fair representation of the meeting and can now be uploaded to the website.

**LW**

**Agenda Item 3**

**Training / events:**

- Reminder to add events to the FutureNHS platform where 2 or more Working Together Group organisations are will be invited/included. Screenshots of how to access this are shown below but once logged onto Futures the pathway is: My Dashboard → The Working Together Partnership → Workspace Members Section → Working Together Events → Add New Event



**The Working Together Partnership**

Welcome to your new FutureNHS workspace

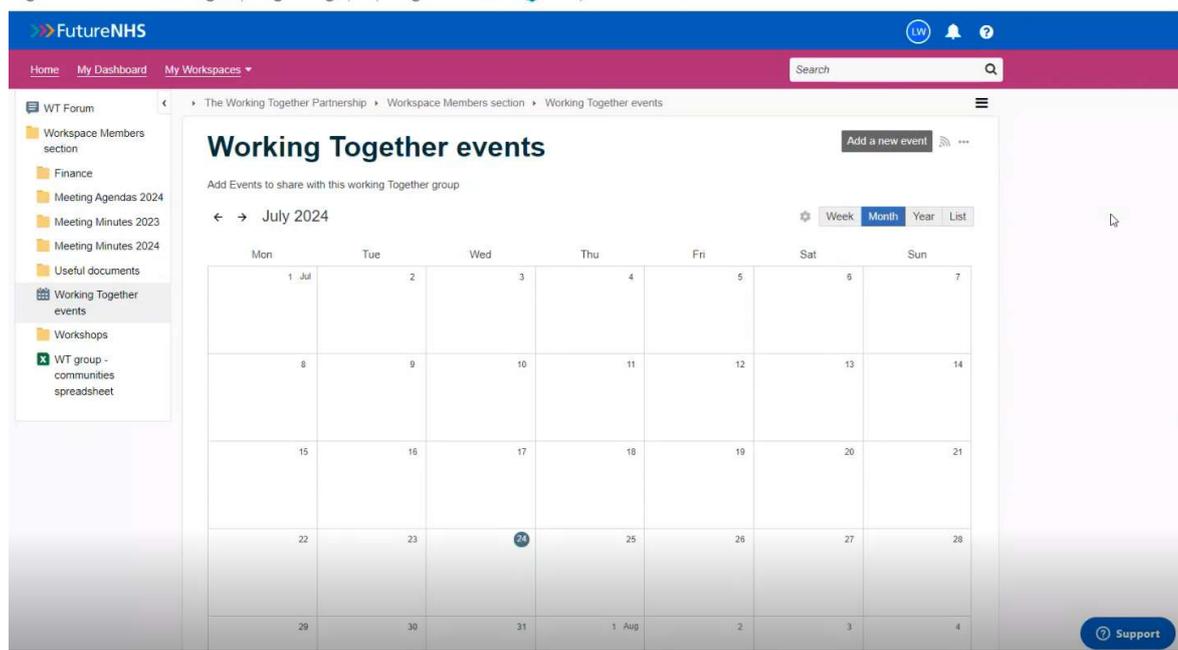
As the workspace manager, it's a good idea to familiarise yourself with the FutureNHS help guides and book yourself on one of our training courses in your Workspace Managers area. You can also join our **Workspace Managers Community** to find and share further hints and tips on running your workspace [here](#)

Change your dashboard by clicking the **Configure workspace dashboard** icon  button above right.

Once you're comfortable with configuring your workspace, you can delete this text and replace it with introduction about your workspace for you new members.

**Working Together Events Calendar**

July 2024							August 2024						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7	1	2	3	4			
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	



**FutureNHS**

Home My Dashboard My Workspaces Search

WT Forum > The Working Together Partnership > Workspace Members section > Working Together events

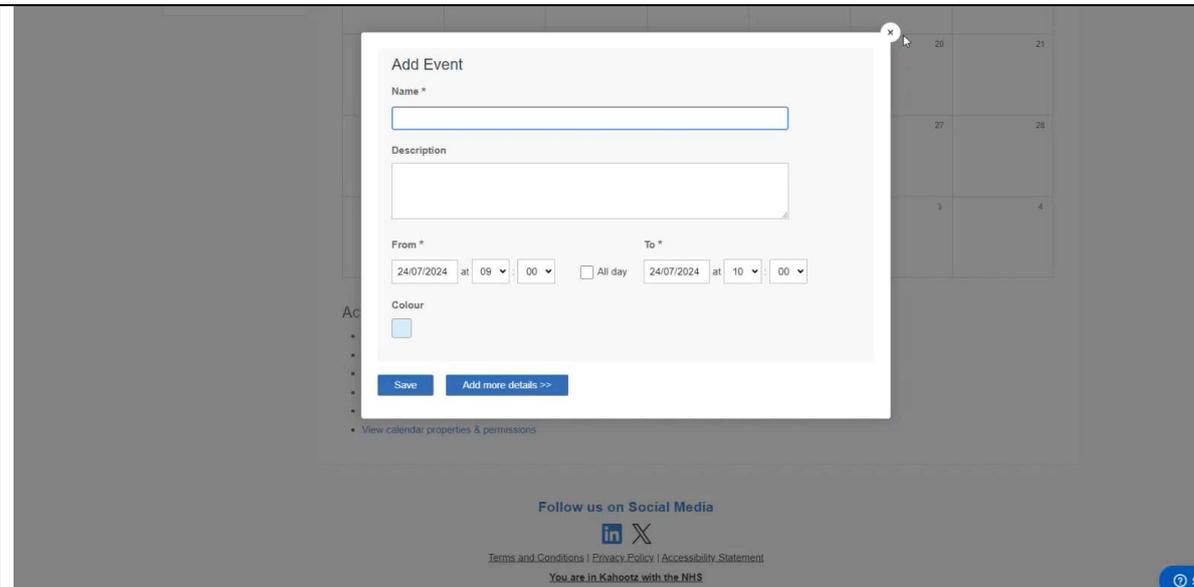
**Working Together events** Add a new event

Add Events to share with this working Together group

← → July 2024 Week Month Year List

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 Jul	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1 Aug	2	3	4

Support



- **Writing for the Public Workshop – December 2024 (date TBC)**
  - Sian & Lisa-Anne organising in person.
  - See slides from previous Writing for the Public Workshop on FutureNHS – they need work before next event.
  - Upload Media Training slides to FutureNHS for use as a framework.
  - Would be useful to meet with the Working Together Partnership for a planning session at the end of September.
  
- **Gypsy & Traveller SDE Workshop – February 2025 (date TBC)**
  - Sian & Lisa-Anne organising online.
  - HIOTV are working with 2 professors of University of Worcester (Peter Unwin & Gyoza Molnar) who have good connections within this community and also a national charity called Friends, Families & Travellers.
  - Una has a contact within this community. Agreed to share with Lucy/Lisa-Anne.
  
- **Comms Update** - plan to amalgamate all HIOTV webinar/workshop playlists on YouTube within the next few months. This will then be shared with all previous attendees to HIOTV webinars.

**ALL  
OE  
L-AD**

**UR**

**LW**

**Agenda Item 4**

**Brief updates (on issues linked to our purpose<sup>1</sup>):**

- <sup>1</sup> Share information
- Create shared resources
- Develop and deliver training
- Develop outcome frameworks and metrics

- Describe impact
- Report on our work

HIOTV

- Sian Rees has returned from phased return sick leave.
- Working with OUH on Secure Data Environment (SDE) project. HIOTV are delivering the patient and public workstream. Produced 4x co-produced workshops to date hearing thoughts and views on the use of health data.
- 2x NIHR funded breast cancer pieces of work with Seroxo (point of care blood test to identify markers for breast cancer) and Ibex (AI software supporting analysing tissue samples).
- “African women in the UK” and “Early Lives Equal Start” – Una suggested these organisations for breast cancer connections.
- Also working with a company called Medical iSight who provide an AI headset to support surgeons performing mechanical thrombectomies.

LW

CRN

- The CRN has received a national template of the RRDN structure - CRN staff will transition to the new network on 1 October and roles will be allocated from November to February. There will be an emphasis on inclusion in respect to PPIE.

OE

RDS

- NIHR are releasing multiple Public Health Research commissioned calls (all PHR research must be non-NHS delivered interventions), but with very short time frames between announcement and deadline; often these are based around more development work with PPI contributors prior to later funding (however, majority of people we see have little/no experience of formulating/running PPI); majority of the commissioned calls are around LHA/community partnerships who are often looking for researcher support (esp health economics and statistical).
- Since the change-over from RDS-SC to RSS-USP we have double the number of requests than in the same period last year (Dec-Jun).
- RSS-USP Fellowship Application Day (training for early/mid-career researchers applying for NIHR fellowships...although applies to all fellowships) will be on the 23rd Oct; registration form <https://forms.gle/rRTFta7VRu7bMTZx9>

PH

Oxford BRC

- Diversity in Research Group – to increase partnership working with communities e.g. Refugee Resource, Carers Oxfordshire.
- Training and resources – will deliver Ethnicity Inclusion Training for researchers; PPIE contributor training.
- Research on PPIE impact - complete Diversity in Research participatory research project and lit review on outreach methods.
- Improvement project - recruitment to trials.
- Rachel to share dates when available.

RT



**Working Together Operational Group Meeting**  
**Wednesday 24<sup>th</sup> Jul, 10.00 – 11:30**

**Agenda Item 5**

**AOB**

- Lucy Walters will be going on maternity leave early-mid October. No direct maternity cover planned. Sian Rees will return to the group whilst Lucy is off.
- Latest edition of Involvement Matters will be released before Lucy goes on leave.

**In-person meeting, we will discuss:**

- Membership
- Platform use
- TofR etc

**Next proposed meeting: in person, date and venue TBC**